



Hutton Cricket Club

Polo Field Ground, Hall Green Lane, Hutton, Brentwood, Essex CM13 2QT

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<https://huttoncc.com/>

RULES

- 1) The Club shall be called the Hutton Cricket Club.
- 2) The main purpose of the club are to provide facilities for and to promote participation in the amateur sport of Cricket in Hutton, Brentwood. (SGM 2023)
- 3) All surplus income or profits are to be reinvested in the club. No surpluses or assets will be distributed to members or third parties. (SGM 2023)
- 4) The Officers of the Club shall be President, Chairman, Two Vice Chairman, Secretary, Treasurer, House Secretary, Ground Secretary, Welfare Officer and Club Captain who shall not be the 1st Team Captain. (AGM Dec 2005)
- 5) The affairs of the Club shall be managed by a Committee, consisting of the Officers of the Club, the Bar Manager, the Fixture Secretary, two Social Secretaries, the Colts Organiser, the Team Captains and two Club Members without portfolio. Four members to form a quorum. (AGM Nov 1999)
 - a) There shall be four Trustees of the Club. The first Trustees shall be appointed by the Committee and the property of the Club (other than cash which shall be under the control of the Treasurer) shall be vested in them to be dealt with by them as the Committee shall from time to time direct by resolution (of which an entry in the Minute Book shall be conclusive evidence). The Trustees shall be indemnified against risk and expense out of the Club property.
 - b) The Trustees shall hold office until death or resignation or until removed from office by resolution of the Committee who may for any reason which may seem sufficient to a majority of them present and voting at any meeting remove any Trustee or Trustees from the office of Trustee. If by any reason of such death, resignation or removal, it shall appear necessary to the Committee that a new Trustee or Trustees or additional Trustees shall be appointed or if the Committee shall deem it expedient to appoint an additional Trustee, the Committee shall by resolution nominate the person or persons to be appointed the new Trustee or Trustees. For the purposes of giving effect to such nomination, the Chairman for the time being of the Club is hereby nominated as the person to appoint new Trustees of the Club within the meaning of Section 36 of the Trustee Act 1925, and he shall by deed duly appoint the parson or persons so nominated by the Committee as the new Trustee or Trustees of the Club and the provisions of the Trustee Act 1925 shall apply to any such appointment. Any statement of fact in such deed of appointment shall in favour of a person dealing bona fide and for value with the Club or the Committee and the Trustees or any one or more of them be conclusive evidence of the fact so stated.
 - c) The Committee will appoint Sub-Committees and delegate suitable powers to them. The principal Sub-Committees will be Bar, House and Ground, Administration and Cricket. (AGM Nov 1997)
 - d) Vice Captains shall be appointed by the respective Team Captains. (AGM Nov1997)
 - e) The purchase for the Club and the supply by the Club of intoxicating liquor shall be the responsibility of the Management Committee and shall be dealt with by a Sub-Committee consisting of the Bar Manager and four other Club members. (AGM Nov 2001)
- 6) Membership of the Club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs, except as a necessary consequence of the requirements of cricket. The Club may have different classes of membership and subscription on a non discriminatory and fair basis. The Club will have an equitable pricing policy and will keep subscriptions at levels that will not pose a significant obstacle to people participating.
 - a) The Committee shall have the power to elect Honorary Life Members in reward for services rendered to the Club.
 - b) The Committee shall have the power to elect Vice-Presidents and Honorary Vice-Presidents at its discretion. (AGM Nov 2002)

- c) Persons may not be admitted to membership, nor be admitted as candidates for membership to any of the privileges of membership, without an interval of at least two days between their nomination or application for membership and their admission; and persons becoming members without prior nomination or application may not be admitted to the privileges of membership without an interval of at least two days between their becoming members and their admission. (SGM Aug 2004 and subsequent AGMs Nov 2004 & 2017)
 - d) No person may be admitted to the membership of the Club otherwise than in accordance with the preceding Rules nor may any person other than a member of the Club be admitted to the privileges of members of the Club.
 - e) All new members having been duly elected in accordance with Rule 4 shall serve a probationary period of six months before being granted full membership. This class of member will be known as a Probationary Member. The Committee will monitor the conduct of Probationary Members throughout the probationary period and have powers to refuse full membership. The Treasurer will have authority to refund proportionally any subscription paid by a Probationary Member who is not elected to full membership. (AGM Nov 1997)
 - f) Application for membership of the Club shall be by completion of a membership application form.
 - g) No person shall be eligible to take part in the business of the Club, vote at general meetings or be eligible for selection for any Club team unless the applicable subscription has been paid by the due date and/or membership has been agreed by the Committee. Two days must also have passed since the application for membership was submitted before membership can be granted.
 - h) The Committee may refuse membership, or remove it, at their discretion but only for good cause such as conduct or character likely to bring the Club or cricket into disrepute and:
The Committee may only refuse to admit a new member if a resolution is passed at a meeting where the person in question has been notified in writing in advance and been given 14 days to submit written representations for the Committee to consider at the meeting. Appeal against a refusal of membership shall be to the Appeal Committee as detailed below.
The procedure for taking disciplinary action against a member, including removing membership, is dealt with in more detail below.
 - i) All members will be subject to these Rules and by joining the Club will be deemed to accept these Rules, any Club Regulations and any Codes of Conduct that the Club has adopted. A Code of Conduct for Members and Guests must be displayed prominently to ensure that all Club guests and non-member volunteers are aware of the code and the requirement to abide by it.
 - j) The Club Secretary will keep a register of members.
 - k) Membership is not transferable and shall cease on death.
 - l) A member may resign by written notice to the Club, but the return of any subscription paid is at the discretion of the Committee. (SGM 2022)
- 7) There will be six categories of membership, defined as follows: (AGM Nov 2006)
- a) Full Playing Members will be any playing member 21 years of age or over on 1 September of the preceding season.
 - b) Junior Playing Members will be any playing member 16 years of age or over on 1 September but under 21 years of age on 30 August of the preceding season.
 - c) Non-Playing Members will be any non-playing member 16 years of age or over on 1 September of the preceding season.
 - d) Probationary Members will be any Full Playing Member or Non-Playing Member elected in accordance with Rule 4e.
 - e) Colt Family Members will be any juvenile player under 16 years of age on 30 August of the preceding season and their parent/ parents or guardian/ guardians.
 - f) Associate Colt Members will be any non-playing juvenile member under 16 years of age on 30 August of the preceding season.
- 8) The Selection Committee shall consist of Captains and/or Vice Captains and one member to be appointed by the Club Committee. (AGM Nov 1997)
- 9) Removal of Membership, Discipline and Appeals
- a) Any complaints regarding the behaviour of members, guests or volunteers should be lodged in writing with the Secretary.

- b) Any person that is the subject of a written complaint or appeal shall be notified of the procedures to be followed by the relevant committee in reasonable time to prepare for any hearing.
- c) The Committee shall appoint a disciplinary sub-committee (Disciplinary Sub-Committee) who will meet to hear complaints within 21 days of a complaint being lodged. Any person requested to attend a Disciplinary Sub-Committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Disciplinary Sub-Committee has the power to take appropriate disciplinary action on behalf of the Committee, including the termination of membership or exclusion from Club premises.
- d) The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the person against whom the complaint was made within [14] days following the hearing.
- e) There shall be a right of appeal within 14 days of receipt of the disciplinary decision or decision to refuse membership: (SGM 2022)
 - i) against the Disciplinary Sub-Committee's findings or the sanction imposed or both; and
 - ii) against the Committee's refusal to admit a new member

In either case, the Committee shall appoint an appeals committee ("Appeals Committee"). The Appeals Committee shall have a maximum of three members which shall not include members involved with the initial disciplinary hearing but may include non-members of the Club. The Appeals Committee shall consider the appeal within [21] days of the Secretary receiving the appeal. The individual who submitted the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.

10) The Treasurer shall render an account of all monies received and paid by him on behalf of the Club, which account shall be submitted at the Annual General Meeting.

11) Opening times:

- a) The Ground and Club premises shall be open for the use of members during such hours as the Committee shall determine. (AGM Nov 1997)
- b) Intoxicating liquor may be sold by or on behalf of the Club to visiting players and Officials of the Clubs engaged in fixtures with the Club. Such intoxicating liquor to be consumed on the Club's premises on the day of any such fixture.
- c) The permitted hours for the sale of intoxicating liquor shall be as follows:
 Monday to Saturday inclusive: 11.00 am to 11.00 pm
 Sundays and Good Friday: 12.00 noon to 10.30 pm
 Christmas Day: 12.00 noon to 2.00 pm and 6.30 pm to 10.00 pm
 (SGM Aug 2004 and subsequent AGM Nov 2004)
- d) Under no circumstances shall intoxicating liquor be supplied to persons under the age of 18. (AGM Nov 1999)
- e) Any member may introduce guests and will be responsible for their good behaviour. Guests and the member introducing them shall sign in a book kept on the premises for that purpose.
 (SGM Aug 2004 and subsequent AGM Nov 2004)
- f) Upon written application, the Management Committee may have the discretion to allow pre-arranged social functions at the Club's premises where admission and supply of alcoholic liquor may be to persons other than members and their guests. The number of such functions shall not exceed twelve in any calendar year and notice of such functions shall be given to the Police at least seven days prior thereto. (SGM Aug 2004 and subsequent AGM Nov 2004)
- g) To utilise electronic communication for notices and minutes of AGM's and EGM's and for the further business of the Club. (AGM Dec. 2007)

12) Annual General Meetings shall be held before the commencement of each season not more than fifteen months apart. A Special General Meeting can be called by the Committee, or on the written request of not less than seven members forwarded to the Honorary Secretary, and such meeting shall be held within fourteen days of the receipt of the request. Seven days notice must be given of all General meetings. (SGM Aug 2004 and subsequent AGM Nov 2004)

- a) Candidates for election as Officers of the Club and members of the Committee shall be proposed and seconded by members of the Club.

- b) Candidates for election as aforesaid shall be any member of the Club of at least one year standing. Such period may include the probationary period. (AGM Nov 1997)
 - c) All members of the Club (Full Playing Members, Junior Playing Members, Honorary Life Members, Vice-Presidents and Non-Playing Members) shall be entitled to vote and have equal voting rights on formal resolutions and at elections at General Meetings of the Club. The exception being the nomination and election of Team Captains, for whom only Full Playing Members (as defined in Rule 6a), Junior Playing Members (as defined in Rule 6b), Honorary Life Members (as defined in Rule 4a) and the Officers of the Club (as defined in Rule 2) may vote. (AGM Nov 2004)
 - d) Honorary Vice-Presidents, Colt Family Members and Associate Colt Members shall not have voting rights. (AGM Nov 2002)
- 13) No alteration shall be made in the Rules of the Club except at a General Meeting. Written notice of any proposed alterations of Rules, together with names of proposer and seconder, shall be given to the Honorary Secretary not less than fourteen days before the date of the General Meeting. The Honorary Secretary shall notify members of the proposed alteration at least seven days before the General Meeting.
 - 14) If any question arises for which the foregoing Rules do not provide, the Committee shall have powers to deal with it and its decision shall be reported at the next General Meeting.
 - 15) Upon dissolution of the club any remaining assets shall be given or transferred to another registered Community Amateur Sports Club (CASC), a registered charity or the sport's governing body for use by them in community sports. (SGM 2023)
 - 16) Hutton Cricket Club has adopted and implemented the England & Wales Cricket Board (ECB) 'Safe Hands – Cricket's Policy for Safeguarding Children' and any future versions of the policy. (AGM Dec 2007)
 - 17) Hutton Cricket Club shall adopt and implement the England and Wales Cricket Board (ECB) Equity and Diversity Policy and any future versions of the policy.(AGM 2017)
 - 18) The Club shall adopt and implement the ECB Anti-Discrimination Code of Conduct and any future versions of this policy.' (SGM 2022)

Rules deduced from Rule Book dated February 1963. Variations and new Rules at subsequent AGMs.
